

## **CLAWSON PUBLIC SCHOOLS**

## SCHOOLS OF CHOICE PROGRAM

2023-2024 School Year – **First Semester** Information, Criteria, and Application Procedures

We are pleased you are interested in having your child attend Clawson Public Schools. We believe the District offers an excellent comprehensive educational program for its students. The following information will further explain the procedure for considering your child for acceptance into our Schools of Choice program.

#### PROGRAM OPENINGS FOR Transitional Kindergarten through 10<sup>th</sup> Grade

Applications will be considered **from Wednesday**, April 19, 2023, through **Friday**, August 18, 2023, at 4:00 pm. An <u>unlimited</u> number of openings are available.

## APPLICATION INFORMATION AND CRITERIA

Below is the information and criteria for the Clawson Public Schools Schools of Choice Program. **Please read this material carefully before applying**:

- Students must reside in the Oakland County Intermediate School District.
- If a student receives special education services, an Individual Education Plan (I.E.P.) and MET **must** accompany the application for Schools of Choice.
- A child must be five (5) years of age on or before September 1st to be eligible to attend Transitional Kindergarten and Kindergarten.
- Falsification of the requested information may disqualify a student from being considered for admission or result in removal from Clawson Public Schools if enrolled under false information.
- Students expelled from any school district or convicted of a felony <u>will not</u> be considered for admission.
- Students suspended during the past two years may be **refused** admission. Special consideration will be determined by the Superintendent of Schools and the Building Principal, depending on the severity of the issue(s).

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- Clawson Public Schools is <u>**not**</u> responsible for providing transportation for Section 105, Schools of Choice Students.
- Clawson Public Schools will comply with Senate Bill 851, 1996 Public Act 300, Section 105 (Schools of Choice) requirements.
- Clawson Public Schools cannot guarantee parents' first choice in elementary buildings.

# **APPLICATION PROCEDURE**

Clawson Public Schools uses an **online pre-enrollment** process for student enrollment. Follow the steps below to have your child considered for acceptance into our Schools of Choice program.

<u>STEP 1</u>: Gather the required documents that you <u>must</u> provide to complete your child's enrollment. Scan and save the required documents to your computer. The documents will be uploaded during the online pre-enrollment process.

(List of required enrollment documents)

Note: Most cell phones can scan and save documents.

STEP 2: Click the link below to complete the online Pre-Enrollment forms.

https://mistar.oakland.k12.mi.us/clawson/PreEnrollment/

- <u>STEP 3</u>: Complete the online **Schools of Choice Application** by clicking the link located at the top of the Clawson Pre-Enrollment page.
- <u>STEP 4:</u> Scroll down to the bottom of the Clawson Pre-Enrollment page and click on Start a New Pre-Enrollment. Complete each step and click submit when done.
- STEP 5:The parent will be contacted by Jill LaPine when the Schools of Choice Application is approved or<br/>denied. If the Schools of Choice Application is approved, a parent must schedule a<br/>"getting-to-know-you" phone call with the school principal to complete the enrollment<br/>process.

If you have any questions, please contact Jill LaPine, Enrollment Secretary (248) 655-4417 jill.lapine@clawsonschools.org