CLAWSON PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING

REGULAR MEETING
November 18, 2019

PRELIMINARY

The President, Andrea Hodges, called the meeting of the Clawson Board of Education to order in the Media Center at Clawson Middle School at 7:00 p.m.

ROLL CALL:

Members Present:	Jessica Back, Kimberley Carlesimo, Michael Frink, Andrea Hodges, Thomas Reed, Jr., Ted Verner, and Kimberly Zarnick
Administration Present:	Tim Wilson, Dyanne Hildebrant, Billy Shellenbarger, Adam Schihl, Kelly Horne, Bianca Hill, Amy Carpenter, and Jeff Sharp
Recording Secretary:	Linda Gould
Others in Attendance:	Jason Barber, Michael Garrity, Jim Sparks, Erica Johnson, Lillian Smithson, Michelle Pollack, Sara Provost, Helen Beamer, Scott Sarvello, Rebecca McLennan, Kathryn Miller, David Miller, Sharisse Myren, Jacqui Stanley, Lisa Ball, Leslie Jones, Linda Larowe, Cassandra Smithson, Tania Nonah, Heather Hoffman, Jaclyn McClain, Hannah Gyani, Sue Watt, Brianne Cooke, Angela Hamilton, Jenny Smolinski, and Glenn Shepard

The Pledge of Allegiance was given and the Purpose Statement was recited.

ACADEMIC SPOTLIGHT

A. Engaging Students While Teaching the Scientific Method

Dr. Schihl introduced teacher, Mike Garrity. He presented videos of Engaging Students While Teaching the Scientific Method. The following students were present: Erica Johnson and Lillian Smithson.

RECOGNITION OF ACCOMPLISHMENT

Jim Sparks was recognized for organizing the Alumni Football Teams get together.

BOARD MEMBER ITEMS

A. BOARD CORRESPONDENCE:

None

B. BOARD COMMITTEE REPORTS:

a. Finance Committee: The Finance Committee met before this board meeting, November 18, 2019 at 6:00 p.m. The committee discussed employer medical insurance funding cap, transportation services, appointment of legal firms, line of credit – cash flow borrowing, Fitch rating, and the monthly financial reports.

b. Policy Review Committee: The committee met November 7, 2019 at 4:00 p.m. The policies discussed are Action Items tonight.

c. Government Relations Committee: The meeting was November 6, 2019. Discussed was Senate Bill 600 modifying the curriculum requirements for schools. Also discussed was House Bill 5187 regarding internet purchases and sales tax. The next meeting will be December 4, 2019.

d. Facility Committee: Mr. Verner reported that the next committee meeting will be in December.

BOARD ROUNDTABLE

- Mrs. Carlesimo — Mrs. Carlesimo gave a report on the Athletic Boosters.
- Mrs. Zarnick: — Mrs. Zarnick gave a report on the preschool PTO.

- ❖ Dr. Back — Dr. Back gave a report on the Performing Arts Boosters.
- ❖ Mr. Reed: — None
- ❖ Mr. Verner — None
- ❖ Mr. Frink: — Mr. Frink gave reports on Schalm PTO and Clawson Middle School PTO.
- ❖ Mrs. Hodges: — Mrs. Hodges gave a Kenwood PTO report.

PUBLIC FORUM

None

ACTION ITEMS

A. <u>Consent Agenda Resolution</u>

RESOLVED, that the Clawson Board of Education:

1. Approves the Agenda as presented.
2. a. Approves the Minutes of the Regular Meeting held on October 21, 2019 as presented.
   b. Approves the Minutes of the Closed Session held on October 21, 2019 as presented.
   c. Approves the Minutes of the Special Meeting held on October 28, 2019 as presented.
   d. Approves the Minutes of the Special Meeting held on November 4, 2019 as presented.
   e. Approves the Minutes of the Closed Session held on November 4, 2019 as presented.

f. Approves the Minutes of the Special Meeting held on November 7, 2019 as presented.

3. Approves the expenditures for the month of October 2019 in the sum of $1,510,498.29.

MOVED BY: Mr. Frink
SUPPORTED BY: Mr. Verner

ROLL CALL:

Dr. Back	Yes
Mrs. Carlesimo	Yes
Mr. Frink	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mrs. Zarnick	Yes
Mrs. Hodges	Yes

MOTION CARRIED: Unanimously

B. <u>Acceptance of Audit</u>

RESOLVED, that the Clawson Board of Education accepts Schools Financial Statements and Single Audit Report as presented by the independent audit firm of Yeo & Yeo dated June 30, 2019.

BE IT FURTHER RESOLVED, that the Clawson Board of Education accepts Financial Statements and Compliance for the 2011 School Technology Bonds (period June 15, 2011 through June 30, 2019), and for the 2014 School Building and Site Bonds (period March 10, 2014 through June 30, 2019).

MOVED BY: Dr. Back
SUPPORTED BY: Mrs. Carlesimo

ROLL CALL:

Mrs. Carlesimo	Yes
Mr. Frink	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mrs. Zarnick	Yes
Dr. Back	Yes

Mrs. Hodges Yes

MOTION CARRIED: Unanimously

C. <u>Approval of IA Joint Steering Committee Resolution</u>

RESOLVED, that the Clawson Board of Education approves the IA Joint Steering Committee Resolution:

> The Consortium shall be governed by a five (5) member body consisting of the duly appointed representatives of its three (3) Fiscal Agents and two (2) additional at-large members elected by majority vote of all Participating Districts ("Governing Body"). With respect to the initial election of the two (2) at-large members, the three (3) Fiscal Agent representatives shall create a ballot with the names of the Superintendents (or their designees) of all Participating Districts that wish to have representation on the Governing Body and disseminate the ballot to the Participating Districts' boards of education for vote. Placement on the ballot shall require a resolution of a Participating District's board of education designating the district's Superintendent (or his/her designee) as that district's proposed representative as an at-large member of the Governing Body. The election shall take place as soon as practicable after the effective date of this Amendment. The Fiscal Agents shall be entitled to cast votes for at-large members.
>
> In the event that only one of the proposed at-large members of the Governing Body on the ballot receives a majority of votes by the Participating Districts, a new ballot shall be created by the three (3) Fiscal Agent Representatives with the names of the proposed representatives who received the two (2) next highest number of votes and a new election shall take place as soon as practicable to select the remaining at-large member. In the event that none of the proposed at-large members receives a majority of votes, a new ballot shall be created by the three (3) Fiscal Agent representatives comprised of the names of the three (3) proposed representatives who receive the highest number of votes, and a new election shall take place whereby the two (2) proposed representatives who receive the highest number of votes shall be selected as at-large members of the Governing Body. In the case of a tie vote for one of the two membership positions, a runoff election shall be held as soon as practicable.

The Fiscal Agent representatives shall serve as permanent members of the Governing Body, subject to the separation of their employment with a Fiscal Agent and the appointment of a new representative by a duly adopted resolution of the Fiscal Agent's board of education. The at-large members of the Governing Body shall be elected to and shall serve terms of two (2) years. Subsequent to the initial election of the two (2) at-large members, the entire Governing Body shall be responsible for administering the at-large member election process described herein.

MOVED BY: Mr. Frink
SUPPORTED BY: Mr. Reed

ROLL CALL:

Mr. Frink	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mrs. Zarnick	Yes
Dr. Back	Yes
Mrs. Carlesimo	Yes
Mrs. Hodges	Yes

MOTION CARRIED: Unanimously

D. Approval of 8th Grade Field Trip to Washington D.C.

RESOLVED, that the Clawson Board of Education approves the 8th Grade Field Trip to Washington D.C on May 4-8, 2020, as presented

MOVED BY: Mr. Frink
SUPPORTED BY: Mr. Verner

ROLL CALL:

Mr. Reed	Yes
Mr. Verner	Yes
Mrs. Zarnick	Yes
Dr. Back	Yes
Mrs. Carlesimo	Yes
Mr. Frink	Yes

Mrs. Hodges Yes

MOTION CARRIED: Unanimously

E. Approval of 7th Grade Field Trip to Chicago

RESOLVED, that the Clawson Board of Education approves the 7th Grade Field Trip to Chicago on May 7-8, 2020, as presented.

MOVED BY: Dr. Back
SUPPORTED BY: Mr. Frink

ROLL CALL:

Mr. Verner Yes
Mrs. Zarnick Yes
Dr. Back Yes
Mrs. Carlesimo Yes
Mr. Frink Yes
Mr. Reed Yes
Mrs. Hodges Yes

MOTION CARRIED: Unanimously

F. Approval of 8th Grade Field Trip to Cedar Point

RESOLVED, that the Clawson Board of Education approves the 8th Grade Field Trip to Cedar Point on June 11, 2020, as presented.

MOVED BY: Mr. Frink
SUPPORTED BY: Mrs. Carlesimo

ROLL CALL:

Mrs. Zarnick Yes
Dr. Back Yes
Mrs. Carlesimo Yes
Mr. Frink Yes
Mr. Reed Yes
Mr. Verner Yes
Mrs. Hodges Yes

MOTION CARRIED: Unanimously

G. Resolution Authorizing a Line of Credit for School Operations

WHEREAS, under the terms of Section 1225(7) of Act 451, Public Acts of Michigan, 1976, as amended (the "Act"), a school district is authorized to obtain a line of credit from a private financial institution to secure funds for school operations;

WHEREAS, the School District has a need to borrow against the line of credit an amount not to exceed 30% of the State School Aid apportioned to the School District for the fiscal year beginning July 1, 2019 and ending June 30, 2020 (the "2019/20 State Aid"):

WHEREAS, it is necessary to obtain prior approval of the line of credit from the Department of Treasury of the State of Michigan (the "Department"); and

WHEREAS, the School District has determined it is in its best interest to establish the line of credit with a private financial institution to secure funds for school operations.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF CLAWSON PUBLIC SCHOOLS, COUNTY OF OAKLAND, STATE OF MICHIGAN, THAT:

1. The School District, pursuant to Section 1225(7) of the Act, shall obtain a line of credit with a private financial institution to secure funds for school operations (the "Line of Credit").

2. The Superintendent and the Assistant Superintendent of Business Services are each individually authorized and directed to take certain actions on behalf of the School District as described below (each an "Authorized Officer").

3. The School District has determined to sell its Line of Credit to PNC Bank (the "Purchaser") pursuant to terms negotiated by an Authorized Officer and the Purchaser. The School District has determined that it is in its best interest to pursue a negotiated sale with Purchaser since the reduction in the costs of issuance makes a negotiated sale the most cost effective method for obtaining the Line of Credit. The Authorized Officer is further authorized on behalf of the School District to borrow from the Line of Credit during the 2019/20 school year amounts as needed to cover cash flow shortages in the School District's general fund, not to exceed the lesser of: (a) 30% of the School District's 2019/20 State Aid; or (b) the difference between the total 2019/20 State Aid and the portion of the 2019/20 State Aid already received. The Line of Credit shall be completely repaid within 372 days from the date of the Line of Credit and the rate of interest on the Line of Credit shall not exceed the maximum rate allowed by Act 34, Public Acts of Michigan, 2001, as amended.

4. The School District hereby makes an irrevocable pledge of not more than 30% of its 2019/20 State Aid to repay the principal of and interest on the Line of Credit. In addition, the full faith and credit of the School District is hereby irrevocably pledged for payment of principal of and interest on the Line of Credit and in case of the insufficiency of the 2019/20 State Aid, the School District shall pay the Line of Credit from any funds legally available therefor, and, if necessary, levy sufficient taxes on all taxable property in the School District for the payment thereof, subject to applicable Constitutional and statutory tax rate limitations.

5. The School District hereby covenants for the benefit of the private financial institution providing the Line of Credit to comply with all requirements of the Internal Revenue Code of 1986, as amended (the "Code"), that must be satisfied subsequent to the establishment of the Line of Credit in order that the interest thereon be or continue to be excluded from gross income for federal income tax purposes, including, but not limited to, requirements relating to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of the Line of Credit proceeds and moneys deemed to be Line of Credit proceeds. If applicable, the Authorized Officer shall designate the Line of Credit as a "qualified tax exempt obligation" for purposes of deduction of interest expense by financial institutions under the Code.

6. The Authorized Officer is hereby authorized to make application to the Department for and on behalf of the School District for an order approving the Line of Credit, and to pay any applicable fee therefor. The Authorized Officer or his designee is hereby authorized to submit to the Michigan Department of Treasury an Exemption Application for a rating exemption under MCL 141.2303(7)(d), if required.

7. The Authorized Officer is further authorized to make application to the Michigan Department of Treasury under Paragraph 6, above, take such other actions as necessary on behalf of the School District in furtherance of the issuance of the Line of Credit and execute any documents or certificates necessary to complete the transaction including, but not limited to, any certificates relating to federal or state securities laws, rules or regulations.

8. The firm of Clark Hill PLC, Birmingham, Michigan, is hereby retained to act as counsel for the School District in connection with the Line of Credit and take such other actions as necessary on behalf of the School District in furtherance of the issuance of the Line of Credit.

9. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same hereby are rescinded.

MOVED BY: Mr. Frink
SUPPORTED BY: Mr. Verner

ROLL CALL:

Mrs. Carlesimo	Yes
Mr. Frink	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mrs. Zarnick	Yes
Dr. Back	Yes
Mrs. Hodges	Yes

MOTION CARRIED: Unanimously

H. <u>Adoption of NEOLA Board Policies</u>

RESOLVED, that the Clawson Board of Education adopt the following NEOLA Board Policies, as presented:

4215	Use of Tobacco by Support Staff
5230	Late Arrival and Early Dismissal
5512	Use of Tobacco by Students
6800	System of Accounting
7300	Disposition of Real Property
7434	Use of Tobacco on School Premises
7440.03	Small Unmanned Aircraft Systems
8400	School Safety Information
8462	Student Abuse and Neglect
9700	Relationships with Special Interest Groups

MOVED BY: Mr. Frink
SUPPORTED BY: Mrs. Carlesimo

Supt. Wilson clarified Policy 9700 regarding flyers.

ROLL CALL:

Mr. Frink	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mrs. Zarnick	Yes
Dr. Back	Yes
Mrs. Carlesimo	Yes

Mrs. Hodges Yes

MOTION CARRIED: Unanimously

I. Resolutions for the Future of Clawson Public Schools

1. Resolution 1:

RESOLVED that the Clawson Board of Education formally invites the Troy School District to consider annexation with Clawson Public Schools.

BE IT FURTHER RESOLVED that if and when the Troy Board of Education agrees to pursue annexation with Clawson Public Schools, the Clawson Board of Education gives authority to the superintendent to begin negotiations of an annexation agreement with the Troy Public Schools' Superintendent.

BE IT FURTHER RESOLVED that if an annexation agreement is reached, it must be approved by the Clawson Public Schools Board of Education before moving on to a public vote of the citizens of Clawson.

MOVED BY: Mr. Frink
SUPPORTED BY: Mr. Reed

ROLL CALL:

Mr. Reed	Yes
Mr. Verner	Yes
Mrs. Zarnick	Yes
Dr. Back	Yes
Mrs. Carlesimo	Yes
Mr. Frink	Yes
Mrs. Hodges	Yes

MOTION CARRIED: Unanimously

2. Resolution 2:

RESOLVED that the Clawson Board of Education gives authority to the superintendent to begin soliciting funds from individuals, businesses, and corporations to establish a fund to sustain the long-term financial stability of the Clawson Public Schools.

MOVED BY: Mr. Frink
SUPPORTED BY: Mr. Verner

After discussion, Dr. Back moved and Mr. Frink supported the following amended motion:

> RESOLVED that the Clawson Board of Education gives authority to the superintendent to FORM A COMMITTEE TO begin soliciting funds from individuals, businesses, and corporations to establish a fund to sustain the long-term financial stability of the Clawson Public Schools.

ROLL CALL:	Amendment	ROLL CALL:	Amended Motion
Mr. Verner	Yes	Mrs. Zarnick	Yes
Mrs. Zarnick	Yes	Dr. Back	Yes
Dr. Back	Yes	Mrs. Carlesimo	Yes
Mrs. Carlesimo	Yes	Mr. Frink	Yes
Mr. Frink	Yes	Mr. Reed	Yes
Mr. Reed	Yes	Mr. Verner	Yes
Mrs. Hodges	Yes	Mrs. Hodges	Yes
MOTION TO AMEND CARRIED:	Unanimously	AMENDED MOTION CARRIED:	Unanimously

3. Resolution 3:

> RESOLVED that the Clawson Board of Education gives authority to the superintendent to focus on growing the Early Childhood Center and if possible, moving some of Baker's early childhood programs to Schalm and/or Kenwood, thus, creating more space at our Baker Building and more room for additional students to be part of our Early Childhood programs.
>
> BE IT FURTHER RESOLVED that at this time, Clawson Public Schools will not seek to close any buildings in the district.

MOVED BY: Dr. Back
SUPPORTED BY: Mrs. Carlesimo

ROLL CALL:

Dr. Back	Yes
Mrs. Carlesimo	Yes
Mr. Frink	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mrs. Zarnick	Yes
Mrs. Hodges	Yes

MOTION CARRIED: Unanimously

DISCUSSION ITEMS

A. Michigan State Police Grant Security Project

Director of Technology, Jeff Sharp, presented the Michigan State Police Grant Security Project. Our current security camera servers are several years old and in need of upgrade. Through the use of Michigan State Police Grant funding, it is requested the board approve the purchase of a new server to prepare for our security system phased upgrade. The board will vote at the December 16, 2019 Board meeting.

B. Appointment of Legal Firms

With long-term planning discussions for the district continuing, it is advantageous to add Thrun Law Firm to the approved list of legal firms. Thrun has expertise in school business including annexation/consolidation issues. The board will vote at the December 16, 2019 Board meeting to appoint of Thrun Law Firm in addition to the three previously appointed firms to serve as legal counsel for the 2019-2020 fiscal year.

C. Employer Medical Insurance Funding Cap

The Publicly Funded Health Insurance Contribution Act, PA 152 of 2011 mandates the maximum amount public school districts are allowed to pay towards employee medical insurance coverage. The law allows districts to select from two options, 1) the State annually determined hard cap or 2) 80% of the cost of the medical benefit plans. The

hard cap option is the default option, and Board approval is required to utilize the 80% option. The board will vote at the December 16, 2019 Board meeting.

D. Schalm and Kenwood 5th Grade Trip to Camp Copneconic

A PowerPoint presentation was given by Mrs. Carpenter and Mrs. Sines for the Kenwood and Schalm 5th Grade Camp trip to Camp Copneconic on May 18-20, 2020. The board will vote at the December 16, 2019 Board meeting.

E. Third Party Contract for Bussing

The district is currently reviewing options including utilization of a third party provider, possibly through an intergovernmental agreement with a neighboring school district, to provide transportation services. A recommendation for approval will be presented at the December 16, 2019 Board meeting.

F. Schools of Choice for Second Semester

Clawson plans on being open for Schools of Choice second semester.

G. School Board Positions for 2020

This will be discussed at the upcoming board workshop.

PUBLIC FORUM

None

SUPERINTENDENT'S REPORT

Superintendent Wilson gave a report of the following items:

1. The board workshop will be on December 2.
2. There will be a Christmas party after regular December board meeting on the 16th.

a. You and your spouse are invited
b. The meeting will begin at 6:00 p.m. - the agenda will be kept short

3. There are many evening events this week:
   a. Vaping seminar
   b. Band concert
   c. Strings concert

GENERAL ANNOUNCEMENTS/COMMENTS/REPORTS

Mr. Reed gave an update on the Fencing program.

FUTURE AGENDA ITEMS

A. Curriculum Audit Presentation – December 2, 2019 Board Workshop
B. Emergency Operation Plans – December 2, 2019 Board Workshop
C. School Board Positions 2020 – December 2, 2019 Board Workshop
D. Approval of Michigan State Police Grant Security Project – December 16, 2019
E. Approval of Appointment of Legal Firms – December 16, 2019
F. Approval of 5th Grade Trip to Camp Copneconic – December 16, 2019
G. Approval of Schools of Choice for Second Semester – December 16, 2019
H. Discussion of Third Party Contract for Bussing – December 16, 2019
I. Pre-Labor Day Start Discussion

ADJOURNMENT

RESOLVED, that the Clawson Board of Education adjourn the meeting subject to the call of the chairperson.

MOVED BY: Dr. Back
SUPPORTED BY: Mr. Reed

ROLL CALL:

Mrs. Carlesimo	Yes
Mr. Frink	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mrs. Zarnick	Yes
Dr. Back	Yes
Mrs. Hodges	Yes

MOTION CARRIED: Unanimously

The meeting adjourned at 8:54 p.m.

Respectfully submitted,

Kimberley Carlesimo, Secretary
Clawson Board of Education

KC:lag