

**CLAWSON PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING**

**REGULAR MEETING  
May 15, 2023**

**PRELIMINARY**

The President, Michael Frink, called the meeting of the Clawson Board of Education to order at 7:01 p.m.

**ROLL CALL:**

Members Present: Kimberley Carlesimo, Daniel Ewald, Jr., Michael Frink, Angela Hamilton, Samantha Hanser Maynard, Thomas Reed, Jr., and Ted Verner

Administration Present: Billy Shellenbarger, Kevin Taratuta, and Dyanne Hildebrant

Recording Secretary: Linda Gould

Others in Attendance: Christopher King, Stephen Melchor, Tad Jaworski, Toby Nemyer, Ashley Jones, and Laurent Nushaj

The Pledge of Allegiance was given and the Mission Statement was recited.

Mr. Frink announced that the agenda has two amendments:

- (1) The Recognition Accomplishment has been moved to the June agenda; and
- (2) An additional action item has been added, H. Non-Renewal of Probationary Teacher.

**BOARD MEMBER ITEMS**

**A. BOARD CORRESPONDENCE:**

None

**B. BOARD COMMITTEE REPORTS:**

- a. Finance Committee: The finance committee met immediately before this board meeting. They discussed monthly financial reports, bond financials, the final 2022-2023 and original 2023-2024 budget reports, property/casualty insurance, and short-term borrowing on state aid anticipation note.
- b. Policy Review Committee: None
- c. Government Relations Committee: Mr. Frink reported that the committee met May 3. There was a brief legislative update on the 3 proposed budgets from the House, Senate, and Governor's Office. A 5% increase will probably be seen in the per pupil funding. The house hit the full at-risk funding based on the SFRC report. Full funding for free lunch and for special education is on the table. The three groups should soon settle as they work together for a budget. There is a bill in front of the House that would have impact on future contract negotiations, House bill 4354. Please review for yourself and contact your representatives if you feel it is warranted. The next meeting will be June 9.
- d. Facility Committee: The facility committee met on April 19, 2023. There was a bond update. They also discussed the new security station at Baker, soccer hall doors (door 20), updates of the baseball/softball field and walkie-talkies, and fire alarm monitoring.

**BOARD ROUNDTABLE**

Mrs. Hamilton:	Mrs. Hamilton gave updates on the Kenwood PTO meeting, the Middle School PTO meeting, the Performing Arts Boosters meeting, and HS PTSA meeting.
Mr. Verner	Mr. Verner gave an update on the Athletic Boosters meeting.
Mrs. Carlesimo:	Mrs. Carlesimo gave an update on the Early Childhood PTSA and Clawson Youth Assistance.
Mr. Ewald:	Mr. Ewald gave an update on the Schalm PTSA meeting.
Ms. Hanser Maynard:	None

Mr. Reed: None

Mr. Frink: None

## **PUBLIC FORUM**

None

## **ACTION ITEMS**

### **A. Consent Agenda Resolution**

RESOLVED, that the Clawson Board of Education:

1. Approves the Agenda as amended.
2.
  - a. Approves the Minutes of the Regular Meeting held on April 17, 2023, as presented.
  - b. Approves the Minutes of the Special Meeting held on May 1, 2023, as presented.
3. Approves the expenditures for the month of April 2023 in the sum of \$2,284,779.53.

MOVED BY: Mrs. Carlesimo  
SUPPORTED BY: Mr. Verner

ROLL CALL:

Mrs. Carlesimo	Yes
Mr. Ewald	Yes
Mrs. Hamilton	Yes
Ms. Hanser Maynard	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mr. Frink	Yes

MOTION CARRIED: Unanimously

**B. Approval of International Academy 2024 Operating Budget**

WHEREAS, the revised Consortium Agreement language related to Participating Districts approval, Section 1 of Part V under B. states the following related to the International Academy Okma Campus states: "Each participating District shall have until June 30<sup>th</sup> to approve, disapprove or abstain regarding the budget for the ensuing fiscal year by Resolution of its Board of Education and provide notice of its action to the Governing Board and appropriate Fiscal Agent".

WHEREAS, a Participating District that disapproves a budget for the ensuing fiscal year shall be deemed to have unilaterally withdrawn from its participation in the Consortium effective at the end of the current Consortium fiscal year, and its rights and obligations shall be governed by the "Unilateral Withdrawal" provisions of Article III, Section C.3. of this Agreement. Budget revisions made during the year will be shared with participating districts."

WHEREAS, the tuition rate calculation formula, tuition rates and a preliminary budget for the 2024 Fiscal Year were shared with Participating Districts.

NOW, THEREFORE, BE IT RESOLVED, the Board of Education for Clawson Public Schools by majority vote hereby approves the approved Fiscal Year 2024 operating budget for International Academy Okma.

MOVED BY: Ms. Hanser Maynard  
SUPPORTED BY: Mrs. Hamilton

**ROLL CALL:**

Mr. Ewald	Yes
Mrs. Hamilton	Yes
Ms. Hanser Maynard	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mrs. Carlesimo	Yes
Mr. Frink	Yes

MOTION CARRIED: Unanimously

**C. Adoption of Oakland Schools Budget**

**WHEREAS:**

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed General Fund budget no later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district General Fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district General Fund budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

**NOW, THEREFORE BE IT RESOLVED THAT:**

1. The board of education has received and reviewed the proposed intermediate school district General Fund budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district General Fund budget.

2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

MOVED BY: Mrs. Hamilton  
SUPPORTED BY: Mr. Verner

**ROLL CALL:**

Mrs. Hamilton	Yes
Ms. Hanser Maynard	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mrs. Carlesimo	Yes
Mr. Ewald	Yes
Mr. Frink	Yes

MOTION CARRIED: Unanimously

**D. Approval of Purchase of New ELA Curriculum**

RESOLVED that the Clawson Board of Education approves the purchase of new ELA Curriculum for grades PreK thru 5 from Amplify in the sum of \$135,832.50, as presented.

MOVED BY: Mr. Frink  
SUPPORTED BY: Mrs. Hamilton

ROLL CALL:

Ms. Hanser Maynard	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mrs. Carlesimo	Yes
Mr. Ewald	Yes
Mrs. Hamilton	Yes
Mr. Frink	Yes

MOTION CARRIED: Unanimously

**E. Approval of SEL Committee Plan for 2023-2024**

RESOLVED that the Clawson Board of Education approves the SEL Committee Plan for 2023-2024, as presented.

MOVED BY: Mrs. Hamilton  
SUPPORTED BY: Ms. Hanser Maynard

ROLL CALL:

Mr. Reed	Yes
Mr. Verner	Yes
Mrs. Carlesimo	Yes
Mr. Ewald	Yes
Mrs. Hamilton	Yes
Ms. Hanser Maynard	Yes
Mr. Frink	Yes

MOTION CARRIED: Unanimously

**F. Approval of Broker Agent for Sale of Baker and Schalm**

RESOLVED that the Clawson Board of Education authorizes the Superintendent or his designee to contract with Great Northern Consulting Group for the sale of the Baker and Schalm properties, as presented.

MOVED BY: Mrs. Carlesimo  
SUPPORTED BY: Mr. Verner

ROLL CALL:

Mrs. Carlesimo	Yes
Mr. Ewald	Yes
Mrs. Hamilton	Yes
Ms. Hanser Maynard	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mr. Frink	Yes

MOTION CARRIED: Unanimously

**G. Resolution for Teacher Appreciation Month**

WHEREAS teachers contribute to Clawson Public Schools with their talent, discipline and skill which provide a strong base for the smooth operation of a classroom; and

WHEREAS the annual observance of Teacher Appreciation Month is an excellent opportunity for the community to recognize the countless contributions made by teachers throughout the year; and

WHEREAS teachers have an impressive commitment to the youth of Clawson, helping to make a productive difference in their lives and educational experiences; while acting as positive role models; and

WHEREAS teachers demonstrate the outstanding contributions as an educator, encouraging family learning and the involvement of parents and the community in the education of our young people while working with students of all backgrounds, abilities and interests; and

WHEREAS it is fitting to recognize the competency, efficiency, and devotion of teachers through the designation of this week.

NOW THEREFORE BE IT RESOLVED that the Clawson Board of Education does hereby proclaim the month of May 2023 as Teacher Appreciation Month and calls on communities and management to join in recognizing these outstanding professionals.

MOVED BY: Mrs. Hamilton  
SUPPORTED BY: Mr. Reed

ROLL CALL:

Mr. Ewald	Yes
Mrs. Hamilton	Yes
Ms. Hanser Maynard	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mrs. Carlesimo	Yes
Mr. Frink	Yes

MOTION CARRIED: Unanimously

**H. Resolution of Non-Renewal of Probationary Teacher Contract**

WHEREAS, Clawson Public Schools presently employs Kale Clack as a probationary teacher; and

WHEREAS, the Clawson Middle School Principal and the Superintendent of Schools have recommended that the employment and services of said probationary teacher be discontinued for economic reasons; and

WHEREAS, pursuant to Article II Section 3 of the Teachers' Tenure Act, MCL 38.83, the Board of Education is required to provide written notice of discontinuance of employment to a probationary teacher at least fifteen (15) days before the close of the school year that services are to be discontinued, said date being no later than June 15, 2023; and

WHEREAS, the Clawson Board of Education accepts the recommendation of the Middle School Principal and the Superintendent of Schools.

THEREFORE, BE IT RESOLVED that effective June 30, 2023, the employment of Kale Clack, a probationary teacher, be, and the same is hereby discontinued and terminated for economic reasons; and

BE IT FURTHER RESOLVED that the Superintendent, or his designee, provide any legally required notification of this action and a copy of this Resolution to said probationary teacher.

MOVED BY:	Mrs. Carlesimo
SUPPORTED BY:	Ms. Hanser Maynard

ROLL CALL:

Mrs. Hamilton	Yes
Ms. Hanser Maynard	Yes



Mr. Reed	Yes
Mr. Verner	Yes
Mrs. Carlesimo	Yes
Mr. Ewald	Yes
Mr. Frink	Yes

MOTION CARRIED: Unanimously

## DISCUSSION ITEMS

### A. Elementary Literacy Coaching – Year-End Recap

Ashley Jones presented a review of the coaching and literacy initiatives for the last part of the school year which included family engagement, coaching cycles, data on coaching, and summer learning.

### B. High School Freezer Bid

Mr. Taratuta explained that the project scope includes the construction of a new exterior walk-in freezer adjacent to the existing exterior walk-in freezer outside of the kitchen at Clawson High School. The existing freezer will then be turned into a cooler unit.

After discussion, Mrs. Carlesimo moved and Mr. Frink supported the following motion:

*WHEREAS, Clawson Public Schools sought bids for walk-in freezers; and*

*WHEREAS, bids were received, reviewed, and the references were checked.*

*NOW, THEREFORE, BE IT RESOLVED, that the Clawson Board of Education approves the purchase of the walk-in freezer at Clawson High School from Breckenridge Kitchen & Design, Inc. in the amount of \$58,147.36, and gives authorization to the Superintendent or his designee to sign the agreement between Clawson Public Schools and the respective contractor.*

ROLL CALL:

Mrs. Hamilton	Yes
Ms. Hanser Maynard	Yes
Mr. Reed	Yes
Mr. Verner	Yes

Mrs. Carlesimo	Yes
Mr. Ewald	Yes
Mr. Frink	Yes

MOTION CARRIED: Unanimously

**C. Large Area AV for HS Gym, Trojan Hall, and New Board Room**

Mr. Melchor explained that three major areas were identified that require new audio video systems for use as it pertains to school activities and events, those being the high school gym, Trojan Hall/cafeteria, and the high school media center. With the move of the board room to the high school media center, a new sound and video system is needed that can also be used for student and staff gatherings when not in use for board meetings. Four bids were received and the lowest qualified bidder for the entire scope of the project was TEL Systems, in the amount of \$223,797.00.

This will be an action item at the June 15, 2023 regular board meeting.

**D. Board Meeting Dates for 2023-2024**

The board discussed the board meeting dates for 2023-2024.

This will be an action item at the June 15, 2023 regular board meeting.

**E. Contract with Pediatric Health Consultants**

Dyanne Hildebrant reported that the total expense to Clawson to directly employ OT, PT would be greater than if contracting services with Pediatric Health Consultants.

The board will vote to approve the renewal of the contract with Pediatric Health Consultants for Occupational Therapy, Physical Therapy, and Recreational Therapy for the 2023-2024 school year at its June 15, 2023 board meeting.

**F. Bank Depositories for 2023-2024**

Mr. Taratuta explained that the district maintains numerous bank accounts to manage the financial activity for each of the District's Funds. The district utilizes the services of Diversified Members Credit Union (DMCU), PNC Bank, and one Michigan Liquid Asset Fund (MILAF) account holding bond investments.

This will be an action item at the June 15, 2023 regular board meeting.

**G. Legal Firms for 2023-2024**

Mr. Taratuta explained that the district utilizes legal services to address a multitude of issues in relation to labor and negotiations, interpretation and compliance with state and federal laws, student and family concerns, bond and construction issues and other areas as deemed necessary to provide quality service to our students and minimize risk. The district currently uses Clark Hill, P.C., Facca, Richter, and Pregler P.C. and Secrest, Wardle, Lynch, Hampton, Truex & Morley, P.C.

This will be an action item at the June 15, 2023 regular board meeting.

**H. Property/Casualty and Worker's Compensation Insurance for 2023-2024**

Mr. Taratuta explained that the district participates in the MASB-SEG Property/Casualty Pool and the SEG Self-Insurer Workers' Compensation Fund to cover the property, casualty and workers compensation risks of the district. SETSEG performs a tri-annual property appraisal to ensure the District is appropriately covered in the event of a total loss. This appraisal was performed over the spring of 2023. The appraised value of district property increased 50% year over year which significantly increased the anticipated insurance premium charge. The District is currently discussing the option to increase our deductible limit from \$5,000 per occurrence to \$10,000 per occurrence.

This will be an action item at the June 15, 2023 regular board meeting.

**I. Property Tax Millage Rate 2023**

Mr. Taratuta explained that each year, districts are required to calculate and submit to the Michigan Department of Treasury the Tax Rate Request for all district millages. For the fiscal year 2022/23, the authorized maximum authorized millage Clawson Public Schools could levy was 20.8264. Due to the significant increase in inflation over property values during the last year, the district is not impacted by a millage reduction fraction for the 2023-2024 fiscal year. Therefore, the maximum millage rate continues at 20.8264, well in excess of the maximum levy of 18.0 mills, and there will be no loss of foundation allowance. Mr. Taratuta gave explanations for the variances

This will be an action item at the June 15, 2023 regular board meeting.

**J. Final 2022-2023 Budget Amendments**

Mr. Taratuta explained that the Board of Education approved the 2022/23 budgets in June of 2022. These budgets were developed based on the best assumptions available for each major variable at the time of approval. General Fund Budget Amendment #1 was approved by the Board on February 27, 2023. A final review of the budgets for each of the Districts funds; General Fund, Center Program (ASD) Fund, Child Care Fund, Food Service Fund, the Capital Projects Funds, Debt Service Fund and Special Revenue-Internal Activities Fund is complete.

This will be an action item at the June 15, 2023 regular board meeting.

**K. Preliminary 2023-2024 Budgets**

Mr. Taratuta explained that the financial activity of the District is recorded in various Funds in accordance with State of Michigan accounting requirements. In June of each year the Board of Education approves the annual budgets for the District's Funds. Throughout the year the Funds are amended as needed. Levying the millage to support tax revenues in the General Fund and Debt Service Fund are identified in the 2023 Tax Rate Request (L-4029) which is approved by the Board of Education and submitted to the Clawson and Royal Oak for the collection of the taxes.

Mr. Taratuta presented a recommended budget for each of the Districts funds; General Fund, Center Program (ASD) Fund, Child Care Fund, Food Service Fund, the Capital Project Funds, Debt Service Fund and Special Revenue–Internal Activities Fund is complete.

This will be an action item at the June 15, 2023 regular board meeting.

**L. Short-Term Borrowing on State Aid Anticipation Note**

Mr. Taratuta explained that over the last two fiscal years the district's fund balance has decreased from approximately \$3.77M in June 30, 2021 to an anticipated \$1.8M at June 30, 2023. Next year's estimated use of fund balance is approximately \$1.15M leaving a fund balance of approximately \$600,000 or 5% of unrestricted revenues. Fund balance is a high-level total that equals the district's assets less its liabilities at a point in time. It serves as a quick approximation of the district's available short-term cash on hand to fund operational expenditures. It has been recommended to the business office that a working capital reserve of 5% of the prior year's expenditures should be requested on the SAN to comfortably meet the district's operational needs.

This will be an action item at the June 15, 2023 regular board meeting.

## **SUPERINTENDENT'S REPORT**

Superintendent Shellenbarger updated the board on the 2023 bond campaign, senior class event dates, therapy dogs, and the CPS art show.

## **GENERAL ANNOUNCEMENTS/COMMENTS/REPORTS**

None

## **FUTURE AGENDA ITEMS**

- A. Presentation on Secure Gun Storage
- B. Celebrities of the Month
- C. Approval of Large Area AV for HS Gym, Trojan Hall, and New Board Room
- D. Approval of Board Meeting Dates for 2023-2024
- E. Approval of Contract with Pediatric Health Consultants
- F. Approval of Bank Depositories for 2023-2024
- G. Approval of Legal Firms for 2023-2024
- H. Approval of Property/Casualty and Worker's Compensation Insurance for 23-24
- I. Approval of Property Tax Millage Rate 2023
- J. Approval of Final 2022-2023 Budget Amendments
- K. Approval of Preliminary 2023-2024 Budgets
- L. Approval of Short-Term Borrowing on State Aid Anticipation Note
- M. Closed Session – Superintendent's 6-Month Review
- N. Approval of Bids for Bond Work

The meeting adjourned at 9:11 p.m.

Respectfully submitted,

Thomas Reed, Jr., Secretary  
Clawson Board of Education

TR:lag