

**CLAWSON PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING**

**REGULAR MEETING
January 23, 2023**

**PRELIMINARY
ELECTION OF OFFICERS FOR 2023**

PRESIDENT:

Mrs. Carlesimo opened the nominations for the Office of President.

Mrs. Carlesimo nominated Mr. Frink.

Mr. Frink accepted the nomination for President.

Hearing no other nominations, the nominations were closed.

ROLL CALL:

Mr. Ewald	Yes
Mr. Frink	Yes
Mrs. Hamilton	Yes
Ms. Hanser Maynard	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mrs. Carlesimo	Yes

MICHAEL FRINK was elected **President** unanimously.

VICE-PRESIDENT:

Mr. Frink opened the nominations for the Office of Vice-President.

Mr. Frink nominated Mrs. Carlesimo.

Mrs. Carlesimo accepted the nomination for Vice-President.

Hearing no other nominations, the nominations were closed.

ROLL CALL:

Mrs. Carlesimo	Yes
Mrs. Hamilton	Yes
Ms. Hanser Maynard	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mr. Ewald	Yes
Mr. Frink	Yes

KIMBERLEY CARLESIMO was elected **Vice-President** unanimously.

SECRETARY:

Mr. Frink opened nominations for the Office of Secretary.

Ms. Hanser Maynard nominated Mr. Reed.

Mr. Reed accepted the nomination for Secretary.

Hearing no other nominations, the nominations were closed.

ROLL CALL:

Mrs. Hamilton	Yes
Ms. Hanser Maynard	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mr. Ewald	Yes
Mrs. Carlesimo	Yes
Mr. Frink	Yes

THOMAS REED was elected **Secretary** unanimously.

TREASURER:

Mr. Frink opened the nominations for the Office of Treasurer.

Mrs. Hamilton nominated Mr. Verner.

Mr. Verner accepted the nomination for Treasurer.

Hearing no other nominations, the nominations were closed.

ROLL CALL:

Ms. Hanser Maynard	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mr. Ewald	Yes
Mrs. Carlesimo	Yes
Mrs. Hamilton	Yes
Mr. Frink	Yes

TED VERNER was elected **Treasurer** unanimously.

PRELIMINARY

The President, Michael Frink, called the meeting of the Clawson Board of Education to order at 7:07 p.m.

ROLL CALL:

Members Present: Kimberley Carlesimo, Daniel Ewald, Jr., Michael Frink, Angela Hamilton, Samantha Hanser Maynard, Thomas Reed, Jr., and Ted Verner

Administration Present: Billy Shellenbarger, Kevin Taratuta, and Bianca Sines

Recording Secretary: Linda Gould

Others in Attendance: Hunter Adcock, Ashley Jones, Stephen Melchor, Toby Nemyer, Claire Prost, Cathy Seago, Sarah McGovern, Jacqueline Stanley, Nickie Aumack, and Andrea Hodges

The Pledge of Allegiance was given and the Mission Statement was recited.

Mr. Frink noted that the order of the discussion item, Fifth Grade Camp, be changed to Item A.

ACADEMIC SPOTLIGHT

A. Update on Literacy Initiatives/Coaching at Elementary Level

Ashley Jones presented an elementary literacy update. She discussed the Learning Lab, Winter i-Ready diagnostic reading scores, literacy teams, literacy curriculum committee, coaching literacy focus, and small group instruction.

RECOGNITION OF ACCOMPLISHMENT

A. Board Appreciation

Superintendent Shellenbarger thanked the board for their dedication and service. Mr. Frink acknowledged the different items presented to the board members on behalf of board appreciation.

BOARD MEMBER ITEMS

A. BOARD CORRESPONDENCE:

None

B. BOARD COMMITTEE REPORTS:

- a. Finance Committee: The finance committee met immediately before this board meeting. They discussed monthly financial reports and bond financials.
- b. Policy Review Committee: The committee did not meet this month.
- c. Government Relations Committee: Mr. Frink reported that they discussed legislative priorities. They will be submitted to the OCSBA Rules Committee. If approved there, they will come to us for a vote.

- d. Facility Committee: Mr. Verner reported that the facility committee met on January 12. There were updates on the bond, district doors, keys, and fobs, building heating/cooling set points, baseball/softball field, and walkie talkies.

BOARD ROUNDTABLE

Mrs. Hamilton:	Mrs. Hamilton gave an update on the Kenwood PTO, Middle School PTSA, and Performing Arts Boosters meetings.
Mr. Verner:	None
Mrs. Carlesimo:	Mrs. Carlesimo gave an update on Clawson Youth Assistance.
Mr. Ewald:	None
Ms. Hanser Maynard:	Ms. Hanser Maynard gave an update on the Schalm PTO meeting.
Mr. Reed:	None
Mr. Frink:	None

C. BOARD REPRESENTATIVES AND DELEGATES:

Voting Delegate for Oakland Schools Election:	Samantha Hanser Maynard
Budget Hearing Designate:	Ted Verner
Clawson Youth Assistance Delegate:	Kimberley Carlesimo
Delegates to OCSBA Government Relations Committee (2):	Michael Frink Daniel Ewald
Educational Endowment Fund Committee	Ted Verner Thomas Reed (alternate)

PTO Representatives	
Clawson High School	Michael Frink
Clawson Middle School	Angela Hamilton
Schalm Elementary	Daniel Ewald
Kenwood Elementary	Angela Hamilton
Early Childhood	Kimberley Carlesimo
Performing Arts Boosters Representative	Samantha Hanser Maynard
Athletic Boosters Representative	Thomas Reed
Facility Committee	Thomas Reed Ted Verner Kimberley Carlesimo Daniel Ewald (Alternate)
NEOLA Policy Committee	Michael Frink Angela Hamilton Samantha Hanser Maynard
Clawson Traffic & Safety Board Position	Thomas Reed

PUBLIC FORUM

Andrea Hodges, 510 W. Baker Avenue, Clawson, complimented Mrs. Hamilton for her presentation at two PTO meetings.

She congratulated Mr. Frink on becoming board president.

She also addressed the board regarding Baker property lines.

ACTION ITEMS

A. Consent Agenda Resolution

RESOLVED, that the Clawson Board of Education:

1. Approves the Agenda as presented.
2. a. Approves the Minutes of the Regular Meeting held on December 19, 2022 as presented.

3. Approves the expenditures for the month of December 2022 in the sum of \$2,598,508.48.
4. Acknowledges the resignation of Lisa Owens, Speech Pathologist.

MOVED BY: Mrs. Carlesimo
SUPPORTED BY: Ms. Hanser Maynard

ROLL CALL:

Mr. Reed	Yes
Mr. Verner	Yes
Mr. Ewald	Yes
Mrs. Carlesimo	Yes
Mrs. Hamilton	Yes
Ms. Hanser Maynard	Yes
Mr. Frink	Yes

MOTION CARRIED: Unanimously

B. Establishment of Finance Committee for 2023

WHEREAS, the Clawson Board of Education shall establish a finance committee at its organizational meeting for a term of one (1) year, and

WHEREAS, the finance committee shall review the receipts and expenses of the district on a monthly basis and report its discussion to the Clawson Board of Education at its next Regular monthly meeting, and

WHEREAS, the finance committee shall review the budget and any amendments and report its discussion to the Clawson Board of Education at its next Regular monthly meeting, and

WHEREAS, the finance committee shall establish a date and time for meetings as they become necessary.

THEREFORE, BE IT RESOLVED that the Clawson Board of Education appoints the following board members to the finance committee:

1. Samantha Hanser Maynard
2. Ted Verner
3. Daniel Ewald, Jr.
4. Kimberley Carlesimo (alternate)

BE IT FURTHER RESOLVED that the Finance Committee will report their findings at the next scheduled Board of Education Meeting.

MOVED BY: Mrs. Carlesimo
SUPPORTED BY: Mr. Reed

ROLL CALL:

Mr. Verner	Yes
Mr. Ewald	Yes
Mrs. Carlesimo	Yes
Mrs. Hamilton	Yes
Ms. Hanser Maynard	Yes
Mr. Reed	Yes
Mr. Frink	Yes

MOTION CARRIED: Unanimously

C. Designation of Signatories for District Accounts

RESOLVED, that the following shall be named as signatories on the various checking and investment accounts effective January 1, 2023 through December 31, 2023:

Public Fund Investment Trust	
Billy Shellenbarger or Kevin Taratuta	Superintendent Director of Finance
Wire Transfer Authority	
Billy Shellenbarger or Kevin Taratuta	Superintendent Director of Finance
Cafeteria Fund and Internal Account	
Billy Shellenbarger or Kevin Taratuta	Superintendent Director of Finance
All Other District Accounts	
Michael Frink or Ted Verner	Board President Treasurer

MOVED BY: Ms. Hanser Maynard
SUPPORTED BY: Mr. Reed

ROLL CALL:

Mr. Ewald	Yes
Mrs. Carlesimo	Yes
Mrs. Hamilton	Yes
Ms. Hanser Maynard	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mr. Frink	Yes

MOTION CARRIED: Unanimously

D. Designation of MASB Voting Delegates

RESOLVED, that the Clawson Board of Education designates the following board members as MASB voting delegates and alternates for 2023:

Delegate:	Kimberley Carlesimo
Delegate:	Michael Frink
Alternate Delegate:	Ted Verner
Alternate Delegate:	Thomas Reed

MOVED BY: Mr. Verner
SUPPORTED BY: Mrs. Hamilton

ROLL CALL:

Mrs. Carlesimo	Yes
Mrs. Hamilton	Yes
Ms. Hanser Maynard	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mr. Ewald	Yes
Mr. Frink	Yes

MOTION CARRIED: Unanimously

E. Approval of Washington D.C. and Chicago Trips

RESOLVED that the Clawson Board of Education approves the 8th Grade Washington D.C. trips on May 1 through 4, 2023 and May 6 through 9, 2024, and the 7th Grade Chicago trip on May 11 and 12, 2023, as presented.

MOVED BY: Ms. Hanser Maynard
SUPPORTED BY: Mr. Reed

ROLL CALL:

Mrs. Hamilton	Yes
Ms. Hanser Maynard	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mr. Ewald	Yes
Mrs. Carlesimo	Yes
Mr. Frink	Yes

MOTION CARRIED: Unanimously

F. Approval of District Security System

RESOLVED that the Clawson Board of Education approves the award of the security system design with Sonitrol Great Lakes Inc. in the amount of \$47,707.20 and gives authorization to the Superintendent or his designee to finalize the agreement between Clawson Public Schools and Sonitrol Great Lakes Inc., as presented.

MOVED BY: Mr. Frink
SUPPORTED BY: Mr. Reed

ROLL CALL:

Ms. Hanser Maynard	Yes
Mr. Reed	Yes
Mr. Verner	Yes
Mr. Ewald	Yes
Mrs. Carlesimo	Yes
Mrs. Hamilton	Yes
Mr. Frink	Yes

MOTION CARRIED: Unanimously

G. Approval of Ratification of COSPA Contract

RESOLVED that the Clawson Board of Education approves the ratification of the two-year Clawson Office and Support Personnel Association/MEA-NEA (COSPA) contract through December 31, 2024, as presented.

MOVED BY: Mrs. Carlesimo
SUPPORTED BY: Mrs. Hamilton

ROLL CALL:

Mr. Reed	Yes
Mr. Verner	Yes
Mr. Ewald	Yes
Mrs. Carlesimo	Yes
Mrs. Hamilton	Yes
Ms. Hanser Maynard	Yes
Mr. Frink	Yes

MOTION CARRIED: Unanimously

H. Approval of 2023-2024 Schools of Choice for DK and K

WHEREAS, the Clawson Board of Education has the option permitted by Section 105 of the State School Aide Act of 1979, as amended by Public Act 300 of 1998; and

WHEREAS, it has the option, for the purpose of Section 105, to accept applications of nonresident students from outside the District, who reside in the Oakland Intermediate School District, which this district is a constituent district for the enrollment in our district for the 2023-2024 school year; and

WHEREAS, the Clawson Board of Education has the option to operate a Schools of Choice Program for the first semester in compliance with the statutory requirements of Section 105; and

WHEREAS, the Clawson Board of Education has outstanding school programs and there may be room for students from other districts to participate in these high-quality schools.

NOW THEREFORE BE IT RESOLVED, that Clawson Public Schools chooses to participate in the aforementioned Schools of Choice Program for the first semester of 2023-2024; and

BE IT FURTHER RESOLVED, that Clawson Public Schools will accept applications on an unlimited basis for the first semester of the 2023-2024 school year for Grades DK and K beginning Monday, January 30, 2023, through Friday, August 18, 2023.

MOVED BY: Ms. Hanser Maynard
SUPPORTED BY: Mr. Verner

ROLL CALL:

Mr. Verner	Yes
Mr. Ewald	Yes
Mrs. Carlesimo	Yes
Mrs. Hamilton	Yes
Ms. Hanser Maynard	Yes
Mr. Reed	Yes
Mr. Frink	Yes

MOTION CARRIED: Unanimously

I. Approval of New Hire

WHEREAS, the Clawson Board of Education approves the hiring of Caitlyn Uebbing, Speech and Language Pathologist, ASD program, MA+30/Step 1.

MOVED BY:	Mrs. Hamilton
SUPPORTED BY:	Mrs. Hamilton

ROLL CALL:

Mr. Verner	Yes
Mr. Ewald	Yes
Mrs. Carlesimo	Yes
Mrs. Hamilton	Yes
Ms. Hanser Maynard	Yes
Mr. Reed	Yes
Mr. Frink	Yes

MOTION CARRIED: Unanimously

DISCUSSION ITEMS

A. Fifth Grade Camp

We are seeking approval for an overnight field trip to YMCA's Camp Copneconic in Fenton for both Schalm and Kenwood 5th graders. The dates are May 15th-16th, 2023.

The purpose of this trip is for the students from the two schools to get to know one another before middle school while enjoying enriching outdoor activities.

The board will vote to approve this purchase at its February 27 regular meeting.

B. International Academy Letter of Understanding

Clawson is a participating district in the International Academy and is a party to the IA Letter of Understanding that sets forth the terms and conditions by which the IA is governed and operates. The participating districts and the fiscal agent districts have circulated a proposed Amended Letter of Understanding for consideration and approval by the school boards of the participating districts.

The board will vote to approve this at its February 27 regular meeting.

C. Secondary Classroom AV Purchase

In April of 2021, the Clawson Technology Bond Planning Committee recommended that Interactive Flat Panels be required for our classrooms to further interact with students, provide a means for more creative and technology focused instruction in the classroom, and aid in teaching lessons. The goal is to have these installed in all High School and New Middle School Classrooms for the start of School in Fall of 2023. Stephen Melchor, Director of Technology, presented.

The board will vote to approve this purchase at its February 6 workshop.

D. Security Camera Purchase for the New Middle School

Upon construction of the new Middle School, it will require security cameras to provide video surveillance of the interior and exterior of the entire building. The Oakland Schools Security Team, in collaboration with Wright & Hunter have developed the recommended security camera layout for the new building to provide full, high-definition coverage of the exterior, entrance, hallways, stairwells, etc. These cameras will be added to our existing security camera infrastructure. This proposal includes an additional Network Video Recorder to provide the extra capacity for new cameras and storage of video footage as well as room for additions in other buildings. Stephen Melchor, Director of Technology, presented.

The board will vote to approve this purchase at its February 6 workshop.

SUPERINTENDENT'S REPORT

Celebrity of the Month Initiative: We have begun our new campaign to recognize staff members monthly and we are calling it our "C"-elebrity of the Month. Staff members nominate their peers for doing great things in our district, and we will choose two staff members each month to be recognized. They will receive a t-shirt that says, "Celebrity of the Month," they will be featured on all of our social media platforms and website, and they will receive a "swag bag" filled with gifts. I reached out to the community via Facebook looking for local sponsorships and support and received over twenty businesses and parents who want to sponsor and support. We have 40 nominations for our January winners, so we are off to a great start. Both winners will always be honored at our Board meetings under Recognition of Accomplishments.

Bond Steering Committee Update: Every Wednesday, we have what is called an OAC meeting. It is the Bond meeting where all parties involved are present, and we discuss everything related to what is currently happening, as well as plans moving forward. It is a great way for everyone to stay on the same page. Christman runs the meeting and it usually lasts 90 minutes. Again, this is a deep dive into the project and allows for everyone to stay on the same page and on top of everything.

Student Advisory Council Meetings: This will be the second round of meetings. I'll get the pulse of building from students' perspectives and find what is important to them.

Sit w/ the Supe: I will have two more meetings between now and the end of the year in Pontiac and Oakpark/Southfield to target our School of Choice parents.

Social Media Changes: Megan Homanick, our Social Media Manager, began individual School Board Member profiles and recognition on our district social media platforms.

DPPD on MLK Day: Kudos to Jenny Pintek, Nicole McDonald, and Michelle Haight for arranging the DPPD.

GENERAL ANNOUNCEMENTS/COMMENTS/REPORTS

None

FUTURE AGENDA ITEMS

- A. Board Training on Superintendent's Evaluation Instrument – January 25
- B. Amended Budget presentation – February Workshop
- C. Approval of IA Letter of Understanding – February 27
- D. Approval of Security Camera Purchase – February 6
- E. Approval of Secondary Classroom AV Purchase – February 6
- F. Approval of 5th Grade Camp – February 27
- G. Discussion – OCSBA R&B District Vote – February 6

The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Thomas Reed, Jr., Secretary
Clawson Board of Education

TR:lag