CLAWSON
Public Schools
Learning Today, Leading Tomorrow
www.clawson.k12.mi.us

NCA Accredited by the North Central Association of Colleges and Schools

ADMINISTRATIVE OFFICES
626 Phillips
Clawson, MI 48017

248.655.4400
248.655.4947 Main Fax
248.655.4422 Supt. Fax

September 19, 2011

Dear Parents:

In a random, recent "spot check" of the "Medical History" documents on file for our students, we found that a number were incomplete, or not consistent with information that had been provided in prior years.

It is the parents' **responsibility to** make sure that the information we have on file for their student is current and accurate. We enter this information into Zangle so that appropriate persons may be aware of necessary accommodations and how to respond in the event of an emergency.

Please be advised that in the event it is necessary to access a student's medical history information, we will only consider the most recent information in a student's file. We will not attempt to review and compare information from prior school years.

To verify the current medical information we have on your child, contact your child's school office.

Very truly yours,

Cheryl M. Rogers

Cheryl M. Rogers, Ed.S.
Superintendent of Schools